



Direct Deposit Sign-up Form

How to Set up Direct Deposit

To deposit checks into your IBC Bank account, complete, print and sign this form and provide it to your employer's payroll department.

To whom it may concern – Please begin making payments by direct deposit to my IBC Bank account. Thank you for your assistance.

Customer Information

NAME PLEASE PRINT

ADDRESS

CITY

STATE

ZIP

IBC Bank Account Information

Routing Number

Account Number

Name and address of financial institution:

International Bank of Commerce

The diagram shows a check with the following fields:

- YOUR NAME: 1234 Main Street, Anywhere, OH 00000
- DATE: 123
- PAY TO THE ORDER OF: _____
- \$ _____
- _____ DOLLARS
- Routing Number: 0044072324
- Account Number: 0000123456789
- Check Number: 123

Below the check, the numbers are labeled: ROUTING NUMBER, ACCOUNT NUMBER, and CHECK NUMBER.

You can also find your routing number on the Contact Us page on ibc.com

I authorize _____ (name of business) and my bank to automatically deposit my paycheck into my account listed above (this includes my authorization to correct entries made in error). This authorization will remain in effect until I give written notice to cancel it.

Signature

Date

Employed by or receive benefits from a U.S. government agency?

Type of Direct Deposit	Contact Information for that Agency
<ul style="list-style-type: none">• Social Security SSA Supplemental• Security Income SSI	Call 1-800-772-1213 1-800-325-0778TTY www.socialsecurity.gov
<ul style="list-style-type: none">• Civil Service Retirement Office of Personal Management	Call 1-888-767-6738 1-800-878-5707TTY www.servicesonline.opm.gov
<ul style="list-style-type: none">• Veterans Compensation and Pension	Call 1-877-838-2778 1-800-829-4833TTY www.va.gov

What's Next?

Simply Monitor Your Account - For direct deposit, it can take up to one or two months for a payor to process your request and to begin receiving electronic deposits.

Questions? We will be happy to help you with the enrollment process. Call or visit your nearest branch.